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TO : Mr. [REDACTED]  
Special Assistant to the DD/S

DATE: 31 AUG 1956

FROM : Chief, Administrative Staff

SUBJECT: Library Survey Committee

REF : Your memorandum to D/L, same subject, dated 28 August 1956

The reference service of Office of Logistics occupies 480 square feet in Quarters Eye. It is concerned with the control of commercial catalogues, brochures, Department of Defense publications, and other similar material. A survey by the CIA Librarian concluded that the functions and workload of this reference service do not duplicate the functions of the CIA Library and that such a service, located in the Office of Logistics, is necessary to support Logistics' functions. Therefore, we do not believe it is necessary for Office of Logistics to be represented on the Library Survey Committee.

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